

Final Inspection Checklist

This checklist will assist you prepare the property for final inspection.

We recommend you retrieve your signed condition report and use as a guide.

Inside House

- Walls/ceilings/skirting boards/doors wiped clean and free of marks and cobwebs
- Windows and window tracks and sills cleaned inside and out, mirrors wiped clean
- Doors and doorways wiped clean and free of marks
- Light fittings/light switches, power points, ceiling fans/air-conditioning and heating vents dusted and wiped clean
- Blinds/curtains clean and free of marks
- All cupboards/wardrobes/drawers/shelves to be wiped clean
- All hard floor surfaces to be swept, mopped and clean
- Carpets to be steam cleaned (if stains evident you must seek stain treatment for these areas).
- Receipt to be handed in when vacating

Kitchen:

- Rangehood/Exhaust fan covers to be removed and cleaned (soak in hot soapy water)
- Oven/racks/grill/stovetop thoroughly cleaned of all grease and grime (spray and leave overnight for the best effect)
- Dishwasher cleaned inside and out (run cycle whilst empty)
- All surfaces to be wiped clean

Bathroom:

- Shower screen/recess to be cleaned free of mildew/mould/soap build-up (shower curtain to be washed if applicable)
- Exhaust fan/heating to be cleaned thoroughly
- Sink, vanity and bath to be wiped out/cleaned
- Toilet, cistern, seat, bowl and around the base to be cleaned. (skirting tiles around the toilet should also be wiped clean)

General areas:

- Garage/carport swept free of rubbish and cobwebs and oil stains removed
- All cobwebs to be removed inside and outside
- Lawns mown and edged/gardens to be weeded
- All belongings/rubbish to be removed from shed/storage areas
- Bins emptied and washed out
- Paths and paved areas to be swept
- Cigarette butts lying around are picked up and removed

If you have a pet:

- Remove pet droppings from garden, lawns and any out of the way areas. (Please dispose of in the bin, do not bury them)
- Remove/clean where your pet may habitually urinate, such as the base of walls, verandah posts, etc.
- Check where your dog regularly lies down, there may be “tell tale signs” on walls etc.
- Check screen doors, fly screens and curtains for dog/cat claw damage. Please replace the screen wire if required.
- Ensure watering systems are free of dog chew damage and repair accordingly.
- Remove any visible pet hair in or around the property.

NOTE:

All final inspections will be conducted using the ingoing Residential Premises Condition Report.

- a. To assist in a full refund of your bond AGnVET Services expect the property to be returned the same, if not better, than what was given.
- b. Particular attention needs to be given to lawns and edges being freshly cut, and weeds in garden beds removed
- c. This checklist is a cleaning guide only to assist you prior to final inspection
- d. Under no circumstances should you patch walls where hooks have been placed. If this occurs you could be up for a full paint of that effected area/wall.
- e. It is in your interest to check the cleaning work yourself if you have hired a cleaner to do your final clean.

Any issues will be highlighted to you from our office and it is then, up to you to contact your cleaner to resolve.

- We encourage a tenant to attend final inspection with a bucket and wipe cloth so that any minor item found can be resolved on the spot.

If you have any further queries at any time please don't hesitate to contact your property manager who can assist/guide you with any concern/issues you may have on (02) 6929 3102.